



CIN NO: L24304MH2016PLC286140

Certified Company : An ISO 9001 : 2015 - An ISO 14001 : 2015 - AN BS OHSAS 45001 : 2018

MCON RASAYAN INDIA LTD.
Trusted Partner In Construction Chemicals



(SERIAL NO. MCON- IDM -01/2024-25)

Date: 10.03.2025

To,
The Members-Independent Director Meeting,
Mcon Rasayan India Limited
Invitees

Dear Sir/Madam,

Sub: Notice and agenda of 01st Independent Director Meeting to be held on Tuesday, 18th March 2025 for the FY 2024-25

Notice is hereby given that the 01st Independent Director Meeting for the financial year 2024-25 of Independent Directors of the Company shall be held on Tuesday, 18th March 2025 at 01.00 p.m. at the Registered Office of the Company at 101/A, 1st Floor, Maxheal House, Plot-169, CTS-104 Bangur Nagar, Goregaon West, Near Ayyappa Temple, Mumbai MH 400090 to consider the following business:

1. To take note of the Chairman of the Meeting.
2. To grant leave of absence to absent Member, if any and to confirm the quorum of the Meeting.
3. To review the performance of non-independent Directors and the Board as a whole and assess the quality, quantity and timeliness of flow of information between the company management and the Board that is necessary for the Board to perform their duties effectively and reasonably perform their duties.
4. To review the performance of the Chairperson of the company, considering the views of executive Directors and non - executive Directors.
5. To consider and transact any other businesses, if any, which may be placed before the Board with the permission of the Chairman.

You are requested to attend the meeting.

For Mcon Rasayan India Limited,

Aesha Shah
Company Secretary & Compliance Officer
Mem. No.: A62487

Registered Office: 101/A, 1st Floor, Maxheal House, Plot-169, Cts-104 Bangur Nagar, Goregaon West, Near Ayyappa Temple, Mumbai, Maharashtra - 400090

Corporate Office: Gala No 6 Bardanwala Estate, Nr Dutt Mandir Bandiwali Hill Road, Jogeshwari West, Mumbai, Maharashtra - 400102

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**MCON RASAYAN INDIA LIMITED**

{NOTE PURSUANT TO CLAUSE 1.3.8 OF THE SECRETARIAL STANDARD (SS-1)}

AGENDA ITEM NO. 1:**CHAIRMAN OF THE MEETING**

Mr. Dhara Haresh Thakkar shall be appointed as the Chairperson of the Meeting.

AGENDA ITEM NO. 2:**TO GRANT LEAVE OF ABSENCE TO ABSENT MEMBER, IF ANY AND TO CONFIRM THE QUORUM OF THE MEETING**

The request/s for granting of leave of absence (if any) that may be received by the Company from the members of the committee who may be unable to attend the meeting, shall be placed before the members for consideration and approval. After ascertaining the quorum, the proceedings of the meeting shall start.

AGENDA ITEM NO. 3:**TO REVIEW THE PERFORMANCE OF NON-INDEPENDENT DIRECTORS AND THE BOARD AS A WHOLE AND ASSESS THE QUALITY, QUANTITY AND TIMELINESS OF FLOW OF INFORMATION BETWEEN THE COMPANY MANAGEMENT AND THE BOARD THAT IS NECESSARY FOR THE BOARD TO PERFORM THEIR DUTIES EFFECTIVELY AND REASONABLY.**

The facilitator of the Meeting shall place before the independent directors the Evaluation documents to conduct a board performance evaluation as part of its commitment to high standards of corporate governance. The purpose of this survey is to gain some insight into how board members perceive the board and its committees are currently performing in key areas.

The criteria for evaluation under different categories depend on the role the person/group plays in the organization. The Independent Directors shall evaluate the performance of: (i) the Board as a whole, (ii) individual directors (including non-independent directors and Chairperson) and (iii) various Committees of the Board.

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The Independent Directors shall be requested to evaluate the performance of each member of the Board and submit the same to the facilitator of the meeting.

AGENDA ITEM NO. 4:

TO REVIEW THE PERFORMANCE OF THE CHAIRPERSON OF THE COMPANY, TAKING INTO ACCOUNT THE VIEWS OF EXECUTIVE DIRECTORS AND NON-EXECUTIVE DIRECTORS.

The facilitator of the Meeting shall place before the Independent Directors the Evaluation document to evaluate the performance of the Chairperson of the Company. The evaluation shall be conducted considering the views of Executive Directors and Non-executive Directors of the Company.

The Independent Directors shall be requested to evaluate the performance of Chairperson of the Board and submit the same to the facilitator of the meeting.

AGENDA ITEM NO. 5:

TO CONSIDER AND TRANSACT ANY OTHER BUSINESS, IF ANY, WHICH MAY BE PLACED BEFORE THE COMMITTEE WITH THE PERMISSION OF THE CHAIRMAN

For, MCON Rasayan India Limited,

Aesha Shah
Company Secretary & Compliance Officer
Mem. No.: A62487

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